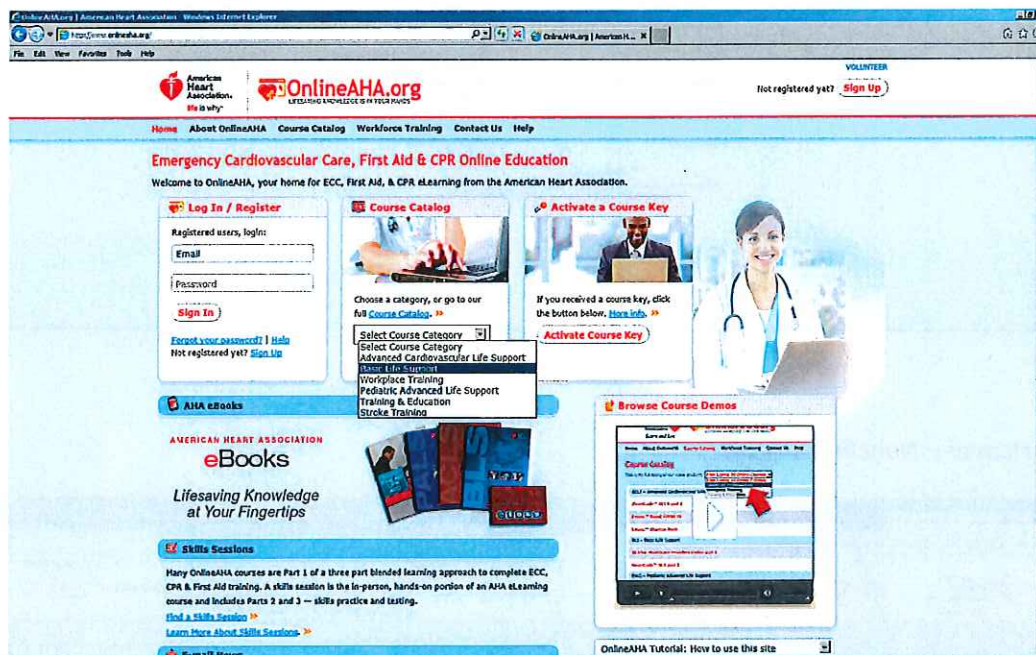


INSTRUCTIONS FOR AMERICAN HEART ASSOCIATION ONLINE BCLS CPR FOR SGHS EMPLOYEES

When CPR is a requirement for your job it is expected by Southeast Georgia Health System that you obtain and maintain that certification prior to assuming patient care responsibilities. The following instructions will assist you to obtain BCLS certification online through American Heart Association (AHA).

1. Go to www.onlineaha.org. Be sure to type the address directly into the web address browser found at the top left. If you type the address into a search engine such as Google, Chrome, Bing, Yahoo etc., then multiple sites will show up. If you choose the *incorrect* website, our SGHS AHA instructors will not be able to complete your part two clinical skills check off. You will then have to find an instructor that works with the agency you chose for part one in order to complete your clinical skills check off part two. *Below is a screen shot of the correct AHA website.*



2. You will need to choose the correct BCLS course from the AHA course catalogue:
Clinical staff will choose Basic Cardiac Life Support for Healthcare Providers (BCLS HCP)
Or
Non-clinical staff will choose Basic Cardiac Life Support Heartsaver (BCLS HS)

Please see screen shots of both below

Healthcare Provider – Clinical Staff

Course Catalog — OnlineAHA.org
 https://www.onlineaha.org/courses

American Heart Association
 OnlineAHA.org
 LIFESAVING KNOWLEDGE IS IN YOUR HANDS

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Course Catalog
 This is the full listing of our online products. BLS - Basic Life Support

BLS - Basic Life Support

BLS for Healthcare Providers Online part 1
 Watch Demo Course Details Add to Cart

HeartCode® BLS Part 1
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 Our mission is to build healthier lives, free of cardiovascular diseases and stroke. That single purpose drives all we do. The need for our work is beyond question. More

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 Power To End Stroke

The Warning Signs

Online Communities

Heart and Stroke Encyclopedia

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 American Stroke Association
 My Life Check
 Heart360
 Everyday Choices
 My American Heart for Professionals
 Scientific Sessions
 Stroke Conference
 You're The Cure
 Global Programs
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 CEO Nancy Brown
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Contact Us
 Customer Service
 help@onlineaha.org
 1-888-AHA-8883
 (1-888-242-8883)
 8:00 a.m.–5:00 p.m. CST, Mon.–Fri.
 Address
 ECC Customer Service Department
 onlineaha.org
 7272 Greenville Ave.
 Dallas, TX 75231

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Heartsaver – Nonclinical Staff

Course Catalog — OnlineAHA.org
 https://www.onlineaha.org/courses

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Course Catalog
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Workplace Training

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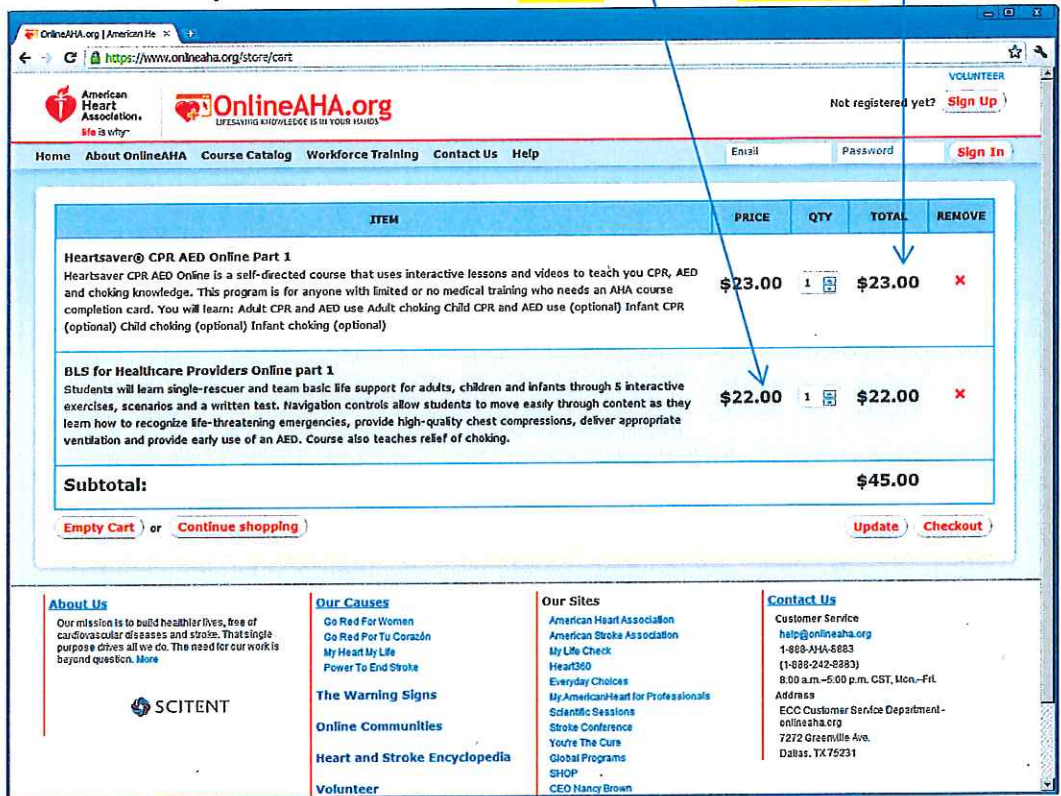
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3. Pay for class chosen with your debit or credit card. **Clinical (HCP)** or **Nonclinical (HS)**



4. After paying, you will then be given an access code by AHA, which you will enter into the “activate a course key” section of log in (see first screen shot on page one). If you have not logged into the AHA website at this point you will be require to do so.

If you have forgotten your email and password used in the past then follow the prompts to retrieve. If you have never logged in to the AHA website then you will need to create a log in by following the prompts.

5. Complete the online (part one) portion and then schedule with SGHS Team Member Educators for the clinical skills check off (part two). You may contact SGHS instructors by emailing them at rpaul@sghs.org or ktyre@sghs.org.

Thanks,

Team Member Education

